

**DODGE COUNTY  
HEALTH FACILITIES COMMITTEE MEETING  
198 COUNTY DF  
JUNEAU, WI 53039  
JANUARY 28, 2015**

**MINUTES**

1. **CALL TO ORDER:** Meeting was called to order by Chairman Bischoff at 8:15 a.m. with the following members present:

2. **ROLL CALL:**

Larry Bischoff  
Lisa Derr  
Jeff Duchac  
John Fabisch

**ABSENT:** Tom Schaefer

**ALSO PRESENT:** James Mielke, Dodge County Administrator; Russell Kottke, Dodge County Chairman; Jane E. Hooper, Clearview Administrator; Ann Schulz, Director of Nursing; Jackie Kuhl, Brain Injury Center Unit Coordinator; Lori Kurutz, Director of Support Services; Heather Ninmann, IID Household Specialist; Heather Hearley, Director of Dietary; and Lindsay Kirchoff, Assisted Living Supervisor.

3. **APPROVAL OF MINUTES OF JANUARY 7, 2015 MEETING:** Motion made by Duchac to approve the January 7, 2015 Minutes; seconded by Fabisch. Motion carried.
4. **APPROVAL DEVIATING FROM THE AGENDA:** Motion made by Fabisch to deviate from the Agenda if required; seconded by Duchac. Motion carried.
5. **PUBLIC COMMENT:** None to report.
6. **COMMITTEE MEMBER REPORTS:** None to report.
7. **INVOLUNTARY DISCHARGES:** None discharge to report.
8. **CENSUS REPORTS:**

CBIC:	21 of 30
Clearview:	128 of 140 with 1 in hospital on a bed-hold
Clearview Behavioral Health 1/2:	20 of 20
ICF-IID (formerly FDD):	43 of 46
Trailview	3 of 4
Clearview Community Group Home:	4 of 4
Northview Heights (CBRF):	15 of 20

**CBIC** is currently at a census of 21 with an admission scheduled tomorrow and 1 potential admission next week, putting CBIC at an expected census of 23 by the end of next week. A summary of admissions and discharges in December: 7 admissions in December/January and 6 discharges in December/January.

**NURSING HOME/REHAB:** There were 7 admissions in January. Four (4) people were discharged home in January.

9. **ADMINISTRATOR'S REPORT:** Hooper introduced Heather Hearley, as the new Director of Dietary Services.

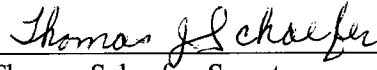
- **2014 Carryover Items:** An item requested to be carried over into the 2015 budget is the landscaping project by the employee entrance. The landscaper, Vogt, was unable to complete the project in 2014. The Highway Department will now complete the project and will be an inter-department charge.
- **Update: Charter Cable Television Service:** An update was given to the Committee on the status of Charter Cable's TV services and contract for the entire Clearview campus.
- **Recruiting for Director of Financial Services:** An update was given on the vacancy status of the Director of Financial Services' position, and the progress made in filling the role in the organization. Discussion and support was given on the potential need to utilize a recruiting agency for this position and how that will be funded.
- **Care Wisconsin Contract:** Hooper updated the Committee on the signing of the Care Wisconsin contract for Marsh Country Health Alliance.
- **Clearview Vision: Succession Planning / Reorganization:** Hooper gave the Committee a presentation on the history of Clearview through the present status and looking ahead to meet the Clearview vision. A discussion was held.
- **Changes to State Survey Exit Conferences:** Hooper updated the Committee on the changes related to exit conferences during surveys. Surveyors are no longer able to identify potential citations prior to their departure. However, the survey team will answer questions about potential citation areas the organization/team may ask.
- **Corporate Compliance:** Lori Kurutz, Director of Support Services, provided an annual report on three risk analyses, the quality of care, and the status of the corporate compliance program and activities. There were no investigations in the past year.

10. **NEXT MEETING DATE:** Wednesday, March 4, 2015, at 7:45 a.m., in the Towne Centre Conference Room on the first floor of Clearview, located at 198 County DF, Juneau, Wisconsin.

11. **ADJOURN:** There being no further business to come before the Committee, Motion by Fabisch to adjourn; seconded by Bischoff. Meeting adjourned at 11:15 a.m.

Dated this 4<sup>th</sup> day of March, 2015.

Respectfully submitted,

  
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Thomas Schaefer, Secretary